

**Secondary Education Society's
Arts and Science College, Bhalod
Taluka-Yawal, Dist- Jalgaon - 425304**

NAAC Reaccredited "B" Grade

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4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Maintenance:

- To upkeep all facilities and campus clean, the institute appoints personnel for maintenance on daily wages basis.
- The new academic infrastructure in the college is created as per the needs of the departments/college.
- The required civil works in the college such as renovating buildings, classroom, laboratories and other repair works are carried out on daily wages basis.
- Annual Maintenance Contracts (AMC) for Xerox Machine are renewed regularly to ensure their good service.
- The department of botany takes care of Botanical garden.
- The plant/classwork material for botany is collected from botanical garden and campus.
- Trimming, Pruning, manure, and watering of garden and campus plants are done on daily wages.
- Laboratory staff of the college is engaged in the maintenance of the laboratory.
- Maintenance UPS/Inverter batteries and Generator set is outsourced.
- Cleaning of classrooms, toilet blocks and wash room have been done by the in-house employees and outsourced too.
- The electrical fittings and fixtures are maintained on periodic basis and outsourced.
- The plumbing is outsourced as and when needed.
- The laboratory equipment's are repaired and maintained as per requirement through the technical person.
- Maintenance of water pump and pipeline as and when required.
- Maintenance of A.C., Central RO system, CCTV camera, is outsourced.

Utilization:

The institution insures the optimum utilization of the available infrastructure by effective participatory planning.

- The conference hall harbors multiple activities such as co-curricular activities, staff meetings, and various functions of departments in addition to the visitor's lectures.
- The library services are available from morning till afternoon (8.00 am and 3.00 pm).
- The playground and indoor sports facility is utilized regularly by the college sportsman.
- The playground, indoor sports facility are maintained as and when required and outsourced.



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